Sam Owen Fire District
Commissioner’s Meeting
June 6, 2025

Attendance:
Tim Scofield, Chief
Kathy Cifu, Chief’s Assistant
Lisa Wendle, District 2 Commissioner
Tony Butler, District 1 Commissioner, Treasurer, Acting Chair
Stu Eigler, Administrative officer, Accountant
Chris Popov, Volunteer Fire Fighter
Todd Wendle, Newsletter, Reporter
Al Sly, Captain, Media
Jack Craemer, Captain

Agenda:
The meeting was called to order by the acting chairman Tony Butler at 6:01P.M. There are no changes to the posted agenda. Commissioner Lisa Wendle makes a motion to accept the posted agenda. She is seconded by Tony Butler, who steps down as acting commissioner to do so. The Commissioner’s reviewed the minutes from the May 2025 meeting. Commissioner Wendle makes a motion to accept the ,minutes as written, she is seconded by Commissioner Butler, who steps down to do so. Motion carried.

During the Public Comments time Jack Craemer presented a proposal to the commissioners in reference to suggested guidelines and regulations for the staffing for the apartments for the summer.

The SOFD held a Special meeting on 5/28/25 in reference to staffing for the summer. Commissioner Wendle makes a motion to accept the minutes from the Special Meeting. She is seconded by Commissioner Butler, stepping down to do so. Motion carried.

Chief’s Report:
There have been 15 calls so far this month. Eight were medical calls, and seven were fire calls. There was good call response and participation on these calls.

The Chief is going to add Tony Butler and Lisa Wendle to the Active 911 calls program.

Chief Scofield reports that all is good at Station 1. This station still needs to be painted. It has not been done for over 10 years.

Station 2 still has a small punch list for completing the renovation.The paint on the bay floor is to be completed this coming weekend. The exterior still needs to be repainted. The deck needs to be painted. The chief will be getting some painting price quotes for the two stations. He will also find out when the painters are next available.

The County is changing the culverts near Station 2, and possibly re paving. The Chief will look to see if they can tack on the driveway and parking area at Station 2. The paving would have to be at least 4" thick due to the heavy weight of the vehicles. Since the equipment would be in the area, it might help to defray the cost.

The two Smokey The Bear signs have come in from IDL.

As far as equipment, the old#1321 has been sold to a fire dept. in Montana. It was sold with some hose, and some older SCBA harnesses.

The Chief is working on the 3-5 year plan. Sometimes the money and time that is put into maintaining the older vehicles is too much.Setting up a schedule for both maintenance and replacement is important. Engines #1301 & #1302 are now older and showing wear. The "new" #1321 is older too. The tenders and the brush trucks are in good shape. Emphasis will be placed on the vehicles that are the first and most often to go out on a call. These should be of the best and newest quality that the SOFD can manage.

Next month helmets will need to be ordered.

Community Relations:
Todd Wendle is hard at work on a fireworks prohibited article. The fireworks prohibited info needs to be posted on the board outside of Station1. The Chief will update the campgrounds of the no burn / no fireworks status.

A Kindergarten class visited the SOFD. The Chief reports that it was fun and all went well.

Grant Status:
The RFC Grant is till open and being processed. The FEMAGrant is also still open.

Treasurers Report:

Stu Eigler reports that expenditures are still good and as expected. More revenue is expected to come in soon. The following bills were presented for payment.

EFTPS	$2,112.86
Alexa Garrison	$ 120.00
Avista	$ 155.00
Big Brand Tires	$ 599.98
Clark Fork Chevron	$ 244.67
Hope Fireworks	$ 100.00
IDT-DMV Renew	$ 23.00
Lawn Lizards	$ 104.00
Molly Simko	$ 160.00
Racom	$2,280.00
Sandpoint Gas & Go	$ 136.98
Tim Scofield	$1,004.61
Visa	$1,210.33
Waterfront Property	$ 107.83
Cody Lofland	$ 277.05
Katherine Cifu	$ 676.15
Tim Sanders	$1,174.39
Tim Scofield	$2,113.90

Umpqua Bank checking account as of 6/11/25 $226,748.29
Umpqua Bank savings account as of 6/11/25 $29,274.53
Umpqua Bank CD as of 6/11/25 $202,090.00
Mountain West CD as of 6/11/25 $202,626.15

Commissioner Wendle makes a motion to pay the bills as presented. She is seconded by Commissioner Butler, stepping down to do so. All in favor.

Old Business:
A residency house rules agreement form has been sent to the Commissioners for review. This form needs finessing and finalizing. The Chief has spoken to the people at Schweitzer to help develop this form. Part of the agreement is that the person would have to go out on all calls and participate in the training. The Stipend Program is a separate program. The 48 hour shift is to ensure that there is weekend coverage. The shifts would set up and approved. There would be no changing. Commissioner Butler wanted to add to the house rules that the linen would need to be changed at the end of the shift. The Chief will also add in the drug use SOG's into the house rules. Also added would be no smoking on the premises. At this time there has been no interest expressed in the Station 2 apartment.
The Chief is still working on the Mutual Aid agreement with Clark Fork.

The Chief provided more info on the Station 2 renovation. A TV will be purchased. A natural gas to LP conversion kit needs to be purchased and installed for the range. Pots, pans, dishes silverware, kitchen utensils have to be purchased. Also bedding.

New Business:
The new Personnel Manual will need to be reviewed.

The Pancake Breakfast is scheduled for July 19th.

The new Costco business cards can be used to purchase items for the breakfast. Eggs will be expensive this year. The cost of the breakfast will be raised to $6.00 per meal.

A budget review workshop is to occur to review the 2026 budget. The actual Budget meeting is scheduled for August 27th. Commissioner Butler will email the other commissioners to set up a workshop time.

There is no executive session.

Commissioner Wendle makes a motion to adjourn at 6:55 P.M. . Commissioner Butler steps down to second the motion. All in favor. Meeting adjourned.

Respectfully submitted,

Alexa Garrison, Secretary